



# New Student Welcome Information

---

In addition to ALL other requirements, international students are expected to read, understand, and follow the requirements contained in this document

## Immigration

### SEVIS I-20 Fee:

The U.S. government requires international students to pay a SEVIS (I-901) fee for their I-20 before applying for a visa. For more information, and/or to pay the fee, go to [www.fmjfee.com](http://www.fmjfee.com). Students will need the I-20 to complete the process.

## Arrival and Travel

 **Students cannot arrive more than 30 days before the program start date as listed on the I-20.** 

### Airport Transportation

A-State provides free airport pick-up from Memphis International Airport (MEM) in Memphis, Tennessee before Orientation, on selected dates posted on the website. A-State does not provide airport transportation from other airports. Students must complete the Airport Service Request Form by the deadline in the Reservation and Registration Form link under Airport Shuttle Service Reservation. Students will receive a confirmation email three (3) to four (4) business days after the form closes.

### Arrival at A-State

Students should be prepared to stay in a hotel upon arrival at least for one night. Hotel costs will be the responsibility of the student. (Some students may have to stay in the hotel for more than one night if they do not have a confirmed room assignment.)

 **Late Arrival can result in a student being unable to enroll, or secure a housing assignment.** 

# Housing

## On-Campus Accommodations:

On-campus accommodations are handled by the Residence Life office. Students must submit a housing application and a \$100 deposit before arrival to reserve a room. Certain residence halls require students to purchase an on-campus meal plan. Students should ask for confirmation of their room assignment before arriving at Arkansas State University. For information about housing, application deadlines and meal plan options, please email Mel Turner at [maturner@astate.edu](mailto:maturner@astate.edu)

## To Apply for On Campus Housing Visit This Page:

<http://www.astate.edu/a/residence-life/files/Step%20by%20Step%20Portal%203-14-2016.pdf>

## Off-Campus Accommodations:

Students who do not plan to live on-campus may elect to rent an off-campus apartment. Arrangements for off-campus housing is solely the responsibility of the student. Off-campus housing arrangements can only be made upon arrival; therefore the student should be prepared to stay in a hotel while searching for off-campus apartment.

# Orientation

 **ALL Students are required to attend Orientation one week prior to the program start.** 

Orientation is an important part of a student's process in enrolling at Arkansas State University. A student will not be able to enroll if they do not attend orientation.

## Reporting:

Students cannot arrive more than 30 days before the program start date that is listed on the I-20.

Students must attend the **Mandatory Orientation** date listed on the acceptance letter. At orientation, students are required to submit all travel documents (passport/visa, I-20, and acceptance letter). Failure to attend orientation will delay student's class registration.

Students are also required to bring any official documents of their academic transcripts or test scores that they submitted unofficially (via scanned copy) during the admission process. An official copy is one that is in a sealed envelope from the academic institution or testing authority or in the case of test scores, are sent electronically to us using our school code of 6011.

# Health Insurance and Health Screening

## Health Insurance:

 **ALL Students are required to enroll in Health Insurance provided through A-State.** 

The cost of the insurance must be paid prior to class registration. This fee is charged each semester for coverage for the upcoming term. Students can choose to have a second policy **but they are still required to purchase insurance through A-State.** For coverage and detailed information regarding the insurance, please visit:

<http://www.astate.edu/a/global-initiatives/international/international-student-services/international-health-insurance-and-safety-/insurance/>



### Health Screening:

Students will be required to take Measles, Mumps, and Rubella (MMR) vaccination, and a T-SPOT blood test for Tuberculosis upon arrival to the university. A second MMR will be required 30 days later. Students can bring MMR vaccination proof from their home country, but it must be an original document in English, be signed by a doctor, and list the date of the vaccination. The T-SPOT blood test must be done in the U.S. at Arkansas State University. The health screening administration cost of \$75.00 will be charged to the student's account. Additional charges for MMR shots and T-SPOT will be posted on students account. Students should make a claim with the insurance company to get a refund on the MMR and T-SPOT charges.

## Tuition and Fees

### International Student Deposit:

Students are required to pay a one-time **\$350 International Student Deposit** that is separate from tuition and fees. This deposit must be paid before class registration. The deposit is only returned to students during the semester they graduate with an academic degree. The deposit will be forfeited in case the student transfers out, withdraws or does not complete the program.

 **The University reserves the right to change the cost of tuition & fees at any time if such action is necessary.** 

### Tuition and Fees:

Tuition and fees are due by the 5th day of class. Student may create an installment plan.

**Failure to pay fees and tuition in full may result in dismissal from A-State.**

Visit <http://www.astate.edu/international/> for detailed tuition, fee, and other cost information. **The costs stated in I-20 form are estimates.** For information on A-State's refund policy and dates, please visit: <http://www.astate.edu/a/treasurers-office/student-account-information/>.

## Academics

### Transcripts:

Students must present **transcripts** from **all** universities, colleges, or institutions beyond high school attended prior to admission to A-State, regardless of location and/or type of program, before the application deadline. If not, A-State will not transfer any credits earned from prior institutions. Failure to provide all transcripts may result in dismissal from A-State. Students must present **official transcripts** from all universities, colleges or institutions beyond high school attended prior to admission to A-State, regardless of location and/or type of program at time of arrival.

### Program Change:

Students may not be able to change program of study upon arrival at A-State. If not, a student may change this after completing one (1) semester if student has the appropriate original or notarized documents, and meets the admission requirements of the new program. A new I-20 will be issued.

# Employment/Graduate Assistantships



Student are not allowed to work on campus the first semester except in graduate assistantships.

## Employment:

Students are not allowed to work on campus the first semester except in graduate assistantship positions. Students in the English Learning Academy program are not allowed to work on campus while taking ESL classes. Once students are eligible to work on campus and are enrolled in their undergraduate or graduate studies, they may work up to 20 hours per week in fall and spring semesters, and up to 28 hours in the summer (if not enrolled in classes) and official university breaks as long as the job does not interfere with their academic standing.

*Please note that finding on-campus work is highly competitive. A-State does not guarantee employment to any student. This includes GA positions. Student is responsible for paying tuition, fees, insurance and living expenses without any employment or financial aid.*

**For more information about Arkansas State  
University & Jonesboro visit:**

**<http://www.astate.edu/a/international/>**